

**MINUTES OF A MEETING OF THE LOCAL GOVERNING BOARD OF
NETHER ALDERLEY PRIMARY SCHOOL HELD AT THE SCHOOL ON
5TH MARCH 2020**

Members Present: John Brooks Chair
Richard Craven Headteacher
Sue Cleary
Gemma Scotchford
Christian Gilham
Claire Moores
Sophie Harrison-Moody
Rachel Gilmour
Rachel Carney
Jon Hale
Ceri Johns

Also in attendance: Charlotte Quigley Clerk to the Governors

PART ONE – NON-CONFIDENTIAL BUSINESS

John Brooks took the meeting

1. ANY OTHER BUSINESS

None reported

2. ABSENCE

2.1. Apologies for absence were received from Nina Mowforth

2.2. Governors approved the apologies from Nina Mowforth

3. PECUNIARY/CONFLICT OF INTEREST

3.1. No declaration was made by a governor of a conflict or pecuniary interest between an individual and the governing board as a whole, in connection with the business to be discussed at the meeting.

4. MEMBERSHIP

4.1. There have been no changes in the membership of the governing board since the last meeting

4.2. The governing board has the following vacancies:

One parent governor – it was agreed to hold this until the next meeting

Terms of office due to expire were looked at, Sue Cleary due to expire March 2020, Sue agreed to carry on.

Subject link committee was discussed, Humanities needs a committee member to take over and Sue Cleary agreed to take over Geography.



5. PART ONE MINUTES

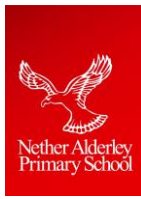
- 5.1. The part one minutes of the meeting held on 14th November 2019 were confirmed as a correct record and signed by the Chair.
- 5.2. There were no matters arising from the minutes.

6. CHAIR'S ACTION

- 6.1 Report circulated
- 6.2 Finance matters – no actions taken
- 6.3 Special Projects – the open consultation day at Alderley Park was discussed, 42 members of the public attended and left comments, feedback is yet to be received, permission requested to circulate the display boards.

7. LEADERSHIP AND MANAGEMENT

- 7.1 There were no comments on the report from the Trust CEO that was previously circulated
- 7.2 Part one report from the Headteacher was circulated
Question: Is Wilmslow Partnership happening again?
Answer: It is currently on hold.
- 7.3 Finance, budget report and fund raising were discussed; it was noted that severe cut backs for expenditure are needed and will be affected by the various staffing costs.
It was noted that fundraising for the ipads is going well and ParentPay has received an additional £500.
Question: Do the funds received so far for the iPads get reported to parents?
Answer: It is on the website but can be added onto the weekly newsletter.
- 7.4 It was noted there is a training event for governors on 18th March for Ofsted inspections.
Question: In light of having an Ofsted inspection do we have a trial run and take what's current and see how Ofsted would deal with it?
Answer: If this is felt to be a need then a mock Ofsted can be arranged.
- 7.5 It was noted the school website is out of date and various documents and headers need updating.
ACTION: Headteacher to discuss at next staff meeting and action changes.
- 7.6 Staff questionnaire results were circulated and discussed
Question: When should there be another staff questionnaire?
Answer: To be done more regularly and to home in on the work load of staff and unpick that element a bit more.
Question: When will parents know about MN and RB ?
Answer: This will go out in this week's newsletter .
Question: Is an advert going to go out live for a new teacher?
Answer: Unsure at the moment, TA jobs will be advertised and The Fallibroome Trust have the details for these vacancies.



- 7.7 Leadership aspects of governance were discussed and it was noted that NAPS governors are to working with governors in other trust establishments. Within 6 months the intention is that more collaborative working will take place involving governors with specialist responsibilities.

8 QUALITY OF TEACHING, LEARNING AND ASSESSMENT

- 8.1 Curriculum committee minutes circulated, it was noted digital subscriptions need to be reviewed at the next finance meeting.
- 8.2 School Improvement Partner report discussed - it was noted that writing continues to be an area to focus on for improvement work
- 8.3 Subject link governor visits arranged for after Easter it was noted that there will be one per half term

9 PERSONAL DEVELOPMENT, BEHAVIOUR AND WELFARE

- 9.1 Social Emotional and Mental Health action plan circulated. It was noted that staff training had taken place in the previous year but no group interventions were currently running. Individual interventions are in place and a programme for KS2 underway.
- 9.2 Report of safeguarding to go on the website
Action: Date to be booked in to compile the report.
- 9.3 Report on SEN to go on the website
Question: For SEN, does anything more need putting in place for this? Is more attention needed or do we feel supported?
Answer: Current SENCO is on maternity leave and headteacher is covering along with a temporary TA to cover the interventions.
- 9.2 To consider feedback on any incidents or exclusions – nothing to report

10 DIRECTORS REPORT

- 10.1 It was noted the link for free TA phonics training did not work
Action: Headteacher to look at the report

11 SCHOOL POLICIES

- 11.1 School rules have been circulated in draft format, it was noted graphics will make it more readable to the children and images that the children will remember

12 ANY OTHER BUSINESS

- 12.1 It was agreed that the workload of staff needs to be looked at regularly and monitored along with the impact any changes made will have on staff
Question: If Class 3 teacher is moving classes do resources get shared?
Answer: Yes all resources are shared.

13 NEXT MEETING

The date and time for the full governing board meeting was agreed



Summer term: Thursday 9th July 2020 at 6:30pm

----- Chair

----- Dated