

**MEETING OF THE LOCAL GOVERNING BOARD OF
NETHER ALDERLEY PRIMARY SCHOOL TO BE HELD
22nd July 2021**

Minutes

Members:-

John Brooks (chair)
Sue Cleary
Ceri Johns
Nina Mowforth
Richard Craven
Rachel Gilmour
Gemma Scotchford
Christian Gilham
Claire Moores
Rachel Carney

Also in attendance:

PART ONE – NON-CONFIDENTIAL BUSINESS

1. ANY OTHER BUSINESS

Items to be submitted for consideration:

2. ABSENCE

2.1. Apologies for absence – Claire Moores, Christian Gilham

3. PECUNIARY/CONFLICT OF INTEREST

4. MEMBERSHIP

4.1. The governing board has the following vacancy:

One co-opted and a parent

Decision on recruiting new governors deferred until next meeting

5. PART ONE MINUTES

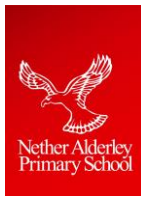
5.1. The part one minutes of the meetings held on 11th March 2021 to be confirmed at the next meeting

5.2. Matters arising

6. CHAIR'S ACTION

None

7. LEADERSHIP AND MANAGEMENT



7.1. The CEO's latest report to the Trust. A safeguarding lead for the trust has been appointed to promote a common approach.

7.2. Early Reading and Phonics report

Little Wandle approach will be followed by many schools in the trust. New books will be purchased and a subscription to the organisation. Early Reading and Phonics will be a key area in the school development plan in 2021-22 and will be a key component in the monitoring schedule.

7.3. The termly leadership report from the headteacher

- **Pupil numbers**
 - Number on roll
 - Admissions in September
 - Y6 transfers to secondary schools
 - Class organisation for 2021-22
- **Attendance**
 - Attendance (current and trend)
 - Persistent absence
- **Complaints**
- **Curricular reviews**
- **Exclusions**
- **Finance**
- **Pupil Outcomes – trend and current year**

7.4. Matters arising from the headteacher's report:

- Discussed progress during lockdown and home learning
- 2021 Early Years achievement is a concern
- JB and CJ to follow up with trust finance team to query discrepancy between carry forward and bank account – 35 k and 70k

7.5. Governor training

- Governors to possibly have some training on Metacognition and self-regulated learning

8. FINANCE AND PREMISES

8.1 Budget update for 2020-21

8.2 Approve Budget for 2021-22

- Governors approved the budget for 2021-22

8.3 Fundraising

- Over £1.5k raised at the fun run – used to purchase Early Reading and Phonics resources
- Future fundraising to be directed at surfacing for Early Years



8.4 Maintenance work

- Tree coppicing and TMVs need replacing
- Trust are going to replace fencing around the perimeter and also looking at refitting the kitchen.
- In future they will look at the central heating system.

9. STAFFING

The staffing plan for 2021-22

Concerns expressed about teaching provision planned for 2021-22 and pressures upon rest of staff. School finances and trust reserves policy has determined teaching complement.

Changes to TA hours approved

R Brown retirement - thanks extended to Mrs Brown after 17 years of service.

10. SPECIAL PROJECTS

Website needs updating and can utilise trust team to help
Promotion required to address lower pupil numbers

11. QUALITY OF TEACHING AND LEARNING

- i. Catch-up Plan
Targeted pupils have progressed well from the additional sessions provided
- ii. Curriculum action plan
Subject leaders are taking a more active monitoring role.
Q. who decides deep dives? Early reading – all schools get this plus another foundation subject
SIP has suggested Maths or Writing with a focus on pupils achieving Greater Depth.
Can EYFS be a deep-dive ? Yes it is probable that this will be looked at.
- iii. Progress and achievement data
Data shared and scrutinised. EYFS highlighted.

10. PERSONAL DEVELOPMENT, BEHAVIOUR AND WELFARE

- a. Safeguarding
Section 175 audit completed in July and policy will be updated again next term
Q Do after school club have CPOMS logins. They have own systems.
- b. Health and Safety update



Smartlog is the new trust way of managing health and safety which covers training, risk assessments and first aid. We are working towards becoming completely compliant.

11. DIRECTOR'S REPORT

9.1 The report by the Director of Children's Services for the summer term was discussed

12. SCHOOL POLICIES

13. TERM DATES

a. Term dates for 2021-22 revised - approved

14. COMPLAINTS

None received

15. ANY OTHER BUSINESS

Aims, Vision, Motto, Rules – to be discussed and finalised by staff at INSET day and then presented to governors at the next meeting

Thanks to all the staff for coping during a difficult year.

16. MEETINGS

The dates and times for the full governing board meetings for 2021-22 to be agreed.

Autumn term: 25th November 2021

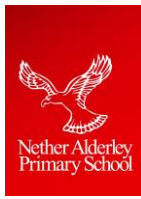
Spring term: 24th March 2022

Summer term: 30th June 2022

All at 6pm

----- Chair

----- Dated



**MEETING OF THE LOCAL GOVERNING BOARD OF
NETHER ALDERLEY PRIMARY SCHOOL TO BE HELD AT THE SCHOOL
ON 22nd JULY 2021**

Governors Present: As PART ONE minutes

Also in attendance: As PART ONE minutes

**PART TWO – CONFIDENTIAL BUSINESS
NOT FOR PUBLICATION**

1. PART TWO MINUTES

- 1.1. The Part Two minutes of the meeting held on 11th March 2021 were confirmed as a correct record and signed by the Chair.
- 1.2. There were no matters arising from the minutes.

2. COMMITTEES AND WORKING PARTIES

- 2.1. There were no minutes.

3. PART TWO HEADTEACHER'S REPORT

- 3.1. There was no report.

4. ANY OTHER CONFIDENTIAL BUSINESS

There was no additional confidential business.

THE MEETING ENDED AT: pm

----- Chair

----- Dated